

**Nobles Soil and Water Conservation District  
Board Meeting  
December 18, 2019**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held December 18, 2019 beginning at 7:35 a.m. The meeting was called to order by Chair, Paul Langseth. Present were Lynn Darling, Paul Langseth, Jim Knips and Rick Nelsen. Also present were: John Shea, District Manager; Sabrina Vosberg, Administrative Assistant; Catelyn LaCour, Farm Bill Technician; Robert Demuth, Nobles County Commissioner.

AGENDA: The Agenda for the December 18, 2019 meeting was reviewed. Darling moved to approve the agenda as presented. Knips seconded the motion. Affirmative: Darling, Nelsen, Knips, and Langseth. Opposed: None. Motion Carried.

MINUTES: The minutes for the November 20, 2019 meeting was reviewed. Knips moved to approve the minutes as presented. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips, and Langseth. Opposed: None. Motion Carried.

TREASURER'S REPORT: The Treasurer's Report and Bills Payable was presented and reviewed for November 2019. Knips moved to approve the reports, subject to audit, in the amount of \$34,224.90. Nelsen seconded the motion. Affirmative: Darling, Nelsen, and Langseth. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS: Multiple contracts needed attention.

**2014-FR P1-19-Lais                      Jeff Lais    WASCOB REPAIR                      \$4,500.00**

Nelsen moved to pay the contract for Jeff Lais in the amount of \$4,500.00. Knips seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2014-FR P1-20-Lais                      Jeff Lais    WASCOB REPAIR                      \$5,974.00**

Darling moved to pay the contract for Jeff Lais in the amount of \$5,974.00. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2014-FR P1-32-HLWD                      Heron Lake WD                      EMBANKMENT POND REPAIR                      \$10,195.02**

Knips moved to amend the cost share contract amount from \$10,195.02 to \$15,086.95 for Heron Lake Watershed District. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2014-FR P1-32-HLWD                      Heron Lake WD                      EMBANKMENT POND REPAIR                      \$15,086.95**

Nelsen moved to pay the contract for Heron Lake WD in the amount of \$15,086.95. Knips seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2014-FR P2-42-Wiertsema                      Randy Wiertsema    WASCOB                      \$15,394.32**

Nelsen moved to pay the contract for Randy Wiertsema in the amount of \$15,394.32. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**FY16-02-Hamilton                      Robin Hamilton Trust    WWY                      \$4,365.57**

Knips moved to cancel the contract for Robin Hamilton Trust. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**FY16-03-Asche**                      **Dennis/David Asche**                      **WASCOB**                      **\$2,407.39**

Darling moved to pay the contract for Dennis/David Asche in the amount of \$2,407.39. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**FY17-01-Markus**                      **Marlin Markus**                      **WWY**                      **\$8,052.68**

Knips moved to amend the date on the contract for Marlin Markus to June 30, 2020. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2017-LC-01-Blume**                      **Adam Blume**                      **WWY**                      **\$11,143.88**

Darling moved to amend the date on the contract for Adam Blume to June 30, 2020. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2017-LC-02-Knips**                      **Rick Knips**                      **WASCOB**                      **\$11,023.71**

Knips moved to amend the date on the contract for Rick Knips to June 30, 2020 and change the contract holder to the landowner, James Rieckhoff Trust. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2017-LC-07-Drost**                      **Garry Drost**                      **WASCOB**                      **\$22,137.00**

Darling moved to amend the date on the contract for Garry Drost to June 30, 2020. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2017-LC-10-Onken**                      **Kevin/Kraig Onken**                      **WWY**                      **\$4,349.30**

Nelsen moved to amend the date on the contract for Kevin/Kraig Onken to June 30, 2020. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2017-LC-10-Onken**                      **Rieckhoff Land and Resources LLP**                      **WWY**                      **\$5,328.52**

Knips moved to pay the contract to Rieckhoff Land and Resources LLP in the amount of \$5,328.52. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

**2018-01-Loonan**                      **Jerry Loonan**                      **WWY**                      **\$3,131.25**

Knips moved to pay the contract for Jerry Loonan in the amount of \$3,131.25. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

CORRESPONDENCE: MCIT Bulletin, Letter from Rushmore

OLD BUSINESS – BUFFER UPDATE- There will be an article in the paper coming up. LaCour updated the list. There is 97.7% compliance in Nobles County. Letters will hopefully be sent out in January.

SUMMIT LAKE 11- No new updates.

1W1P DES MOINES – No new update. The board will have to assign someone to serve on that board in January.

1W1P MOB – Shea explained the changes in the Agreement from the last agreement the board approved.

MRWP Joint Powers Agreement – After review, Darling moved to accept the changes as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

EMPLOYEE POLICY HANDBOOK – After discussion and review, Nelsen moved to accept the handbook with an effective date of 1/1/2020. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

MASWCD CONVENTION – Shea attended the leadership summit on Sunday. He thought there was a lot of good discussion that hopefully moves forward. The board agreed that the speaker was very good as was the TSA meeting.

HLWD COVER CROP EVENT – The event will be February 24<sup>th</sup>, 2020 at the Heron Lake Community Center. RSVPs are required if you would like the meal at the event.

DISTRICT MANAGER REPORT – Shea mentioned a couple parcels that Rock and Nobles will be working on for CREP. Two parcels in Nobles county will be worked on by Rock. Shea will be attending the advisory meeting on Thursday. He will then meet with the City Administrator in Adrian. KLRWD Agreement was accepted by the board.

DISTRICT CONSERVATIONIST REPORT – No report available.

WATERSHED DISTRICTS AND OTHER REPORTS – Demuth reported on the newest county meeting. Discussion the Feedlot enforcement process occurred at the meeting. They set the tax levy at 4.86% and accepted the budget. Langseth reported on the OOWD meeting. They accepted the documents from the 1W1P process. Knips reported on the TSA meeting.

NEW BUSINESS –

MDH GROUND WATER PROTECTION MODULES – Shea shared the letter sent by MDH. He will look into it and see who else will be attending.

HOLIDAY LEAVE – After discussion, Knips moved to close the office at noon on December 24, 2019. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

2019 AUDIT – Vosberg will request an engagement letter from Holmberg again.

CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for January 15, 2020 at 7:30 a.m.

ADJOURN 8:52 a.m.

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Lynn Darling, Secretary