

**Nobles Soil and Water Conservation District
Board Meeting
September 18, 2019**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held September 18, 2019 beginning at 7:30 a.m. The meeting was called to order by Chair, Paul Langseth. Present were Lynn Darling, Paul Langseth, Jim Knips and Rick Nelsen. Also present were: John Shea, District Manager; Scott Runck, District Technician; Sabrina Raddle, Administrative Assistant; Brooke Zwart, Holmberg CPA.

AGENDA: The Agenda for the September 18, 2019 meeting was reviewed. Three agenda items were added: d. – FY2020 Local Capacity and Buffer Implementation Grant Agreement, e. – SWCD Computers and f. – HLWD Cover Crop Event. Darling moved to approve the agenda with the added changes as presented. Knips seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

MINUTES: The minutes for the August 21, 2019 meeting was reviewed. Nelsen moved to approve the minutes as presented. Knips seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

TREASURER’S REPORT: The Treasurer’s Report and Bills Payable was presented and reviewed for August 2019. Knips moved to approve the reports, subject to audit, in the amount of \$25,630.51, respectively. Darling seconded the motion. Affirmative: Darling, Nelsen, Knips and Langseth. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS:

2014-FR P2-05-Darling	Lynn Darling	BASINS	\$1,752.30
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Nelsen moved to approve the amendment from \$1,752.30 to \$8,356.50 on the contract for Lynn Darling. Knips seconded the motion. Affirmative: Nelsen, Knips and Langseth. Opposed: None. Abstained: Darling. Motion Carried.

2014-FR P2-05-Darling	Lynn Darling	BASINS	\$8,356.50
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Nelsen moved to approve the payment in the amount of \$8,356.50 for Lynn Darling. Knips seconded the motion. Affirmative: Nelsen, Knips and Langseth. Opposed: None. Abstained: Darling. Motion Carried.

2018-Buffer-01-Thier	Ryan Thier	Filterstrip	\$3,210.00
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Nelsen moved to approve the payment in the amount of \$3,210.00 for Ryan Thier. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-02-Thier	Ryan Thier	Filterstrip	\$990.00
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Knips moved to approve the payment in the amount of \$990.00 for Ryan Thier. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-04-Klooster Duane Klooster Estate Filterstrip \$2,040.00

Knips moved to approve the payment in the amount of \$2,040.00 for the Duane Klooster Estate. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-07-Kramer Kriene Kramer Filterstrip \$900.00

Nelsen moved to approve the payment in the amount of \$900.00 for Kriene Kramer. Knips seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-10-Lais Jeff Lais Filterstrip \$1,710.00

Knips moved to approve the payment in the amount of \$1,710.00 for the Jeff Lais. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-11-Lais Jeff Lais Filterstrip \$2,010.00

Darling moved to approve the payment in the amount of \$2,010.00 for the Jeff Lais. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018-Buffer-12-Lais Jeff Lais Filterstrip \$510.00

Knips moved to approve the payment in the amount of \$510.00 for the Jeff Lais. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

Shea then discussed the cost-share grants that were set to expire at the end of 2019.

Nelsen moved to extend the 2017 State Cost-Share and the 2017 Local Capacity Grants. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

2018 AUDIT – BROOKE ZWART - Zwart discussed the audit. She went through the different financial statements and explained the various line items to the board. In 2018, the District’s fund balance increased by \$5,293. The board reviewed the report and asked Zwart to update the page with the Staff and Board contact information. Raddle was going to send her the new information.

Knips moved to accept the report with the suggested changes. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

CORRESPONDENCE: MASWCD legislative briefing, MCIT Brochures.

OLD BUSINESS – BUFFER UPDATE-There were 23 parcels that didn’t meet the buffer requirements. The County will now have to send a letter out to those not in compliance. The county has buffer funds they have to use. Koster has been talking with Shea on what we need to monitor the buffer strips.

SUMMIT LAKE 11- Shea has been working with Nelsen on controlling the weeds on the site. Shea has been looking at getting signs from Behrends SignWorks to notify those using the site of the chemical treatment out on site. The signs are \$20 each and Shea thought seven would be needed.

Knips moved to purchase the warning signs for the Summit Lake 11 Site. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

1W1P - The MOB is working on figuring out how they will handle scoring and allocation of funds. They will have upcoming meetings to discuss the administration of the MOB.

The Des Moines River 1W1P is in the starting stages. Like the MOB, a resolution needed to be passed to join the MOA.

Knips moved to approve the resolution #2019-1 to join the MOA of the Des Moines River 1W1P. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

EMPLOYEE POLICY HANDBOOK – On hold until the next meeting.

2020 Budget – Shea is looking at meeting with the committee. He is thinking October 1st at 9am. They will be in contact.

Emerald Ash Borer – Shea passed out an information sheet on the EAB.

Education Events – EF and LAT – The LAT is on the last day and the EF is next week. The LAT has had great weather this year and the event has been successful. The EF is at a new location this year and we are hoping we can better utilize the lake and water quality.

DISTRICT MANAGER REPORT – None.

DISTRICT CONSERVATIONIST REPORT – None.

WATERSHED DISTRICTS AND OTHER REPORTS – The KLR watershed will have 2 new supervisors. Adam Henning will be replacing Tim Taylor and a Rock County member has yet to be appointed. The OOWD has started to draw down the lake. They are still working on fixing the spillway. The board also discussed increasing the per diem. Livdahl is still tracking the Carp in Lake Okabena. Knips discussed the TSA meeting. The board discussed getting more JAA in the offices.

NEW BUSINESS –

MN CREP OUTREACH AND IMPLEMENTATION PROGRAM GRANT AGREEMENT – Knips moved to approve the grant agreement for MN CREP Outreach and Implementation. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

MN HANDS FREE DEVICES – Shea would like to get devices for staff to comply with the Law. He is looking at purchasing the devices from Wireless World.

Knips moved to purchase 4 devices for the current staff. Darling seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

DAILY GLOBE SUBSCRIPTION – After discussion, the board decided to not renew the subscription.

FY2020 LOCAL CAPACITY AND BUFFER IMPLEMENTATION GRANT AGREEMENT – Darling moved to approve the FY2020 Local Capacity and Buffer Implementation grant agreement. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

SWCD COMPUTERS – Shea asked the board to replace Runck and LaCour’s computers. Runck’s screen is no longer working and LaCour’s is up next for replacement. Shea hopes to get reimbursed by the County for the expenses.

Knips moved to approve the purchase of 2 computers. Nelsen seconded the motion. Affirmative: Nelsen, Knips, Darling and Langseth. Opposed: None. Motion Carried.

HLWD COVER CROP EVENT – Raddle asked the board if they would be interested in helping out with the event this year. The board asked her to find out more information, but overall, they thought it was a good idea.

CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for October 16, 2019 at 7:30 a.m.

ADJOURN 9:09 a.m.

Lynn Darling, Secretary