

**Nobles Soil and Water Conservation District  
Board Meeting  
January 16, 2019**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held January 16, 2019 beginning at 7:30 a.m. The meeting was called to order by Chair, Jim Knips. Present were Jim Knips, Lynn Darling, Rick Nelsen, and Paul Langseth. Also present were: John Shea, District Manager; Sabrina Raddle, Administrative Assistant; Catelyn LaCour, Farmbill Technician; Scott Runck, District Technician; Bob Demuth, Nobles County Commissioner; Karen Boysen, Acting District Conservationist.

**ELECTION OF 2019 CHAIR AND VICE-CHAIR:** The board discussed how elections were handled in the past.

Darling moved to make a unanimous ballot and elect all offices as presented. Nelsen seconded the motion.

**2019 Offices**

Chairman – Paul Langseth  
Vice-Chairman – Rick Nelsen  
Secretary – Lynn Darling  
Treasurer – Ken Wolf  
PR & I – Jim Knips

Newly elected Chair, Paul Langseth, took over as Chair.

**AGENDA:** The Agenda for the January 16, 2019 meeting was reviewed. Shea would like to add P. MJPA Easements under new business. Nelsen moved to approve the agenda with the addition of P. MJPA Easements. Darling seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

**MINUTES:** The minutes for the November 21, 2018 meeting was reviewed. Darling moved to approve the minutes as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

**TREASURER’S REPORT:** The Treasurer’s Report and Bills Payable was presented and reviewed for December 2018. Knips moved to approve the reports, subject to audit, in the amount of \$52,520.30. Nelsen seconded the motion. Affirmative: Darling, Nelsen, Langseth and Knips. Opposed: None. Motion Carried.

**COST-SHARE CONTRACTS AND PAYMENTS:**

**2014-Flood Relief P2-37-Wolf      Ken Wolf      WASCOB      \$27,522.77**

Darling moved to pay the cost-share contract amount to \$25,522.77 for Ken Wolf. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried

CORRESPONDENCE: Heron Lake Watershed Cover Crop Meeting, MCIT Bulletin

#### OLD BUSINESS

Buffer – LaCour has been out doing some checks, but most of them will be completed in spring.

Summit Lake 11 – Shea opened the drain right before Thanksgiving. The drain is still open as it isn't down quite far enough yet.

1W1P – Draft is out for review. Comments are accepted until February 20<sup>th</sup>. The policy group is working on appointing a fiscal host.

Knips moved to pursue the Nobles SWCD as the 1W1P fiscal host. Nelsen seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

MASWCD CONVENTION – Shea and the board talked about the different courses they attended. Some of the courses included: climatology, education, media and policy.

DISTRICT MANAGER REPORT: NRCS is still operating on funds during the furlough. Grants have all been submitted for review to BWSR. Shea has been attending the Des Moines WRAPS meetings. He anticipates the 1W1P starting in 2020. Shea has been in contact with the local 4-H leader regarding environmental education. Shea will be on PTO January 25-30. LaCour will be attending the State Pheasants Forever meeting and Farmbill training January 18-19.

DISTRICT CONSERVATIONIST: Boysen gave an update on NRCS. Engineering has 12 EQIP projects in Nobles County and more in the surrounding area. Nobles has about 25 applications for the first sign up. Forty-five CSP payments remain for FY18.

#### WATERSHED DISTRICTS AND OTHER REPORTS

Okabena-Ocheda is working on getting Prairie View fixed. They are also working on getting some boundary changes with KLRWD. It would take about 6 square miles and transfer it to KLR. Shea and Widboom were added as Advisory Committee members for OOWD.

Knips attended the TSA personnel meeting. He reviewed the employees and adjusted salaries.

Demuth shared that Gary Ewert will be replaced on the HLWD board by Mark Bartosh. Widboom will now be chair and Ahlers is Vice-Chair. Demuth informed about the lighting that will be installed on road intersections. The first solar powered light will be installed at the Bigelow corner.

#### NEW BUSINESS

2019 OFFICERS AND COMMITTEES – Raddle presented the board with the current committees list. Nelsen moved to keep the committees the same as years prior but remove the committee for RC & D. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

2019 MEETING SCHEDULE – A schedule was presented to the board for the third Wednesday of each month at 7:30 a.m.

Darling moved to approve the schedule as presented. Nelsen seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

SUPERVISOR COMPENSATION RATE – Darling moved to keep the compensation rate at \$75.00 per diem. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

DESIGNATE OFFICIAL NEWSPAPER – Knips moved to keep the Daily Globe as the Official Newspaper. Nelsen seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

DESIGNATE OFFICIAL DEPOSITORIES – Nelsen moved to designate First Sate Bank Southwest as the official depository of Nobles SWCD. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

DESIGNATE CHECK SIGNING AUTHORITY – Darling moved to keep check signing authority at Raddle, Shea and the board members. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

IRS RATE – Nelsen moved to accept the IRS rate of \$0.58 per mile. Darling seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

ARBOR DAY – Knips moved to provide trees to the 2<sup>nd</sup> grade students in Worthington and RLB. Nelsen seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

SIGNING AUTHORITY-FINANCIAL REPORTS – Darling moved to designate the District Manager as signing authority on Financial Reports. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

CAMPAIGN FINANCE AND PUBLIC DISCLOSURE MAILING – Reminder for the board to complete this online.

LEGISLATIVE DAYS – Raddle asked who would be interested in attending on February 5-6, 2019. Nelsen, Darling, Langseth and two staff will be in attendance.

Darling moved to approve 2 per diems and full mileage for those attending Legislative Days. Knips seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

SWWC Server Options – It would be around \$3,600 a year to join this server option. This option would back our computers up as a whole.

MANAGERS MEETING – Shea will not be attending the next meeting.

COMPUTER RECOVERY – Cost would be over \$2,600 to recover 60% of the files. Most of the files are maintained as paper copies in the office.

NEWSLETTER – Will be mailed out today and delivered next week.

MJPA EASEMENTS – Shea would like to change the contact from Austin DeWitte to Catelyn LaCour.

Nelsen moved to update the MJPA contact to Catelyn LaCour. Darling seconded the motion. Affirmative: Darling, Langseth, Knips and Nelsen. Opposed: None. Motion carried.

CALENDAR OF EVENTS

SCHEDULE NEXT MEETING: The next meeting is scheduled for February 20, 2019 at 7:30 a.m.

ADJOURN 8:39 a.m.

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Lynn Darling, Secretary