

**Nobles Soil and Water Conservation District
Board Meeting
March 20, 2019**

The regular meeting of the Board of Supervisors of the Nobles Soil and Water Conservation District was held March 20, 2019 beginning at 7:00 a.m. The meeting was called to order by Chair, Paul Langseth. Present were Lynn Darling, Rick Nelsen and Paul Langseth. Also present were: John Shea, District Manager; Sabrina Raddle, Administrative Assistant; Catelyn LaCour, Farm Bill Technician; Scott Runck, District Technician; Robert Demuth, County Commissioner; Karen Boysen, NRCS.

AGENDA: The Agenda for the March 20, 2019 meeting was reviewed. Additional items were added: Easement Delivery, MCIT Trainings, Employee Policy Handbook. Darling moved to approve the agenda with the additional items as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

MINUTES: The minutes for the February 21, 2019 meeting were reviewed. Nelsen moved to approve the minutes as presented. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

TREASURER'S REPORT: The Treasurer's Report and Bills Payable was presented and reviewed for February 2019. Darling moved to approve the reports, subject to audit, in the amount of \$37,883.29. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS: The 2017 Local Capacity Cost-Share log was presented. Two projects needed to be cancelled and one needed to be added.

2017-LC-04-Harms	Steve Harms	WWY	\$5,909.44
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Darling moved to cancel the contract for Steve Harms. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

2017-LC-04-Harms	Steve Harms	WASCOB	\$5,909.44
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Nelsen moved to cancel the contract for Steve Harms. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

2017-LC-10-Rieckhoff	Rieckhoff Land & Resources LLP	WWY	\$5,348.52
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Darling moved to approve the contract for Rieckhoff Land & Resources LLP in the amount of \$5,348.52. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

CORRESPONDENCE: SWCD Capacity Funding

OLD BUSINESS

BUFFER – LaCour will be sending out 250 letters to landowners regarding the buffers. Letters will be sent next week. The county will then send letters to those who haven't responded later in the year.

SUMMIT LAKE 11 – LaCour created a bid packet to be sent out for maintenance work to be completed on Summit Lake 11 for a three-year period.

Nelsen moved to approve sending out the bid packet and posting it online and in newspapers. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

1W1P – Policy meeting will be today at 1pm. They have decided to work this as a Joint Powers. They have tentatively accepted Nobles SWCD as fiscal host and administrative for the 1W1P agreement.

LEGISLATIVE DAYS RECAP – The board discussed what they attended. This was the first year for some to attend a committee hearing.

MASWCD AREA 5 RECAP – Shea and Langseth discussed the meeting. The reports on water storage and drainage was something to look into further.

DISTRICT MANAGER REPORT: Shea is working with 4-H to get an educational program scheduled for March 23rd. Shea then discussed the Farm Bill statement of interest. He proposed two options to the board; keeping the position with the SWCD or move it to PF. The side by side will be picked up on April 1st. Shea will be attending a Water storage forum on April 4th in Mankato. Shea then discussed the cost-share policy. Shea will talk with Rock SWCD on what their policy is.

DISTRICT CONSERVATIONIST: Boysen shared the NRCS report with the board. EQIP had 17 eligible applications in the first round. The second application period ends April 19th. NRCS 1026s are all caught up for Spring planting. CRP doesn't have an official word yet for sign up. All CSP payments were completed in 2018. No word on renewals yet for CSP.

WATERSHED DISTRICTS AND OTHER REPORTS

KLRWD – Discussed the wellhead area for Adrian. The City of Adrian is looking at purchasing the land from the current landowner.

OOWD – Livdahl was waiting on the specifications of the Ocheda Dam. Until the process is started, the draw down of the lake is on hold. The Carp study is on in Okabena Lake.

Nobles County – County met yesterday to recognize years of service. The county sold 2 parcels of tax forfeited land. They extended leases for District 518 and FEMA for 2019. The county has RFP to sell the Armory. Payments were made on a couple of contracts.

NEW BUSINESS

Financial Report – Raddle presented the two bids she received. Peterson Company for \$2,900 and Holmberg for \$2,600. Darling moved to accept the bid from Homberg for \$2,600. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

MN DNR River Restoration Workshop – The county has offered to pay for the training.

Nelsen moved to approve sending Shea to this training in September. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SHARED SERVER – Raddle presented the board with the costs of what we have now and what the server would cost. They would like to discuss this later on.

LOCAL WORK GROUP – The board set the date for the upcoming LWG meeting: April 3rd, 2019 at 9:00am.

TREE PROGRAM UPDATES – Schumacher's, Lincoln Oaks, and Wolcyn are where the trees were ordered this year. Roughly 7,000 sold and 275 trees left to sell. He has 9 plantings scheduled so far with a few more interested. Around 15,000ft of matting is sold. Tentative tree pick-up day is May 3rd. Shea then presented the board with a bill for the concrete that was installed in the tree building.

Darling moved to pay the concrete bill to the fair for \$3,600. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

EASEMENT DELIVERY – Darling moved to accept the Easement Delivery contract as presented. Nelsen seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

MCIT TRAININGS – Nelsen moved to approve sending Raddle to the MCIT HR and Data Practices Trainings in June. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

EMPLOYEE POLICY HANDBOOK – Raddle handed this out to the board for review. They would discuss it at later meetings.

CALENDAR OF EVENTS

Managers Meeting – Nelsen moved to approve sending Shea to the Managers Meeting in May. Darling seconded the motion. Affirmative: Darling, Nelsen and Langseth. Opposed: None. Motion Carried.

SCHEDULE NEXT MEETING: The next meeting is scheduled for March 20, 2019 at 7:30 a.m.

ADJOURN 9:20 a.m.

Lynn Darling, Secretary